



## 2022-2023 Academic Year

### STUDENT INFORMATION

Child #1 Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Age: \_\_\_\_ yrs. \_\_\_\_ mos.

Child #2 Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Age: \_\_\_\_ yrs. \_\_\_\_ mos.

Child #3 Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Age: \_\_\_\_ yrs. \_\_\_\_ mos.

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_

### PARENT INFORMATION

Mother/Guardian \_\_\_\_\_ Lives with child? \_\_\_\_ Yes \_\_\_\_ No

M Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

M Cell Phone (\_\_\_\_) \_\_\_\_\_ M Work Phone (\_\_\_\_) \_\_\_\_\_

M Employer \_\_\_\_\_ M Occupation \_\_\_\_\_

Father/Guardian \_\_\_\_\_ Lives with child? \_\_\_\_ Yes \_\_\_\_ No

F Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

F Cell Phone (\_\_\_\_) \_\_\_\_\_ F Work Phone (\_\_\_\_) \_\_\_\_\_

F Employer \_\_\_\_\_ F Occupation \_\_\_\_\_

### PHYSICIAN INFORMATION

Physician's Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

### Infant (Birth to 18 months)

Program	Hours Per Day	5 days/week	3 days /week	2 days/week	Total Monthly
Full Day	8:30 – 5:00	\$2000	N/A	N/A	

### **Infant/Toddler (18 months to 36 months)**

Program	Hours Per Day	5 days/week	3 days /week	2 days/week	Total Monthly
Half Day	8:30 – 12:30	\$1,300	N/A	N/A	
Basic Day	8:30 – 5:00	\$1,790	\$1,490	\$1200	

### **Early Childhood (3 years old to 6 years old)**

Program	Hours Per Day	5 days/week	3 days /week	2 days/week	Total Monthly
Half Day	8:30 – 12:30	\$1,300	N/A	N/A	
Basic Day	8:30 – 5:00	\$1,690	\$1,350	N/A	

### **Extended Care /Early Drop off Per Request ( must be made two days prior)**

**\*Drop In requests must be made 2 days prior.**

## **Financial Policy**

### **Tuition Rates & Service Fees**

School offerings include education programs that are several months in duration (such as an academic year) with a designated/predetermined start and end date but are broken into multiple service periods and billed accordingly (such as monthly tuition). Monthly tuition and other service prices are based on **annual costs that have taken holidays, planned closures, and other factors into account. Recurring fees such as tuition are thus the same from one service period to another.**

Service offerings and the tuition and service fees schedule are amended from time to time and the current schedule is used to determine your rates/fees. Rates and fees are typically reviewed annually and are effective after 30 days' notice or when stated, whichever is later. Please see the director for the current schedule and if you need assistance. Tuition and service fees are separate from any processing charges associated with certain methods of payment such as a credit card processing fee charged by the payment processing vendor.

In the event you are undercharged, we will notify you as soon as the transaction has been investigated. It is your responsibility to pay the undercharged amount in a timely manner after being notified or when you become aware of the discrepancy. In the event you are

overcharged, we will promptly notify you and apply a credit to your account for the same overcharged amount.

For sake of clarity, changes in service offerings, tuition rates, service fees, or discounts are not changes in policies and procedures.

### **Extra Day Fees**

The delivery of education, care, and services are provided over a certain schedule such as 5 days per week (M-F). If you would like your child to participate outside of their program's regular schedule (such as attending a 5th day of the week when the program has a regular schedule of 4 days), please contact the director as soon as possible before the extra day is needed to determine if space is available. Extra day fees are charged when service is rendered. **Please note that you cannot request an extra day in exchange for a day your child is absent.**

*I/We acknowledge receiving copies of the Enrollment Agreement for Little Explorers Montessori. I/We further acknowledge that I/we have read and understood, and fully agree to be bound by, the terms of the Enrollment Agreement for Little Explorers Montessori.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_